Loddon District Explorer Scouts

HQ, Paddicks Patch, Woodley, READING, Berkshire

Please address your reply to: Stuart Johnson
3 Clarendon Close, Winnersh, Wokingham, Berkshire, RG41 5JW
Telephone: 07500 060 235 email: st-johnson@hotmail.co.uk

Claim for Re-imbursement of Expenses / Virtual Account

Date		Details of Expenses	Amount
DD/MM/YY		Camp / Meeting Night / Event with as much detail as possible please	In £
		Total	

The above expenses have been incurred in respect of: _____

Which of the following is relevant to you: **Unit Leader / Helper / Explorer** (delete as nessessary)

If Explorer, is this from: **your virtual account** or **meeting night expenses** (delete as nessessary)

Claimant: _____ Date of Claim:

Address:

Please make cheque payable to:_____

For BACS transfer please fill in below

Bank name:_____Sort Code:_____

Account number:_____

Treasurer

Cheque No.

Please attach Receipts